

# Minibus Terms and Conditions of use

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- The minibus is covered by an insurance policy that provides cover only for bona fide Scouting and Guiding use. The minibus user is liable for the insurance policy excess (£150) in the event of any claim arising from their use of the vehicle.
- All drivers must have a valid driving licence permitting them to drive a 3.5 tonne minibus; the licence must be free of current penalty points (ie incurred within the last 5 years); and the driver must be at least 21 years old on the day the hire commences and have held a full licence for more than two years. If a trailer is to be towed the hirer must ensure that driver has appropriate category on their licence. The driving licences (photo-card) of all drivers must be made available for examination before the hire commences.
- We will check this information using the DVLA online system regularly. Drivers must provide their licence information and check code to allow this to happen. Please see <https://www.gov.uk/check-driving-information> for more information.
- Before the hire commences the general condition of the vehicle must be agreed between 1<sup>st</sup> Consett and the hirer by way of a brief inspection of the vehicle. After the vehicle is returned a further joint inspection will establish whether there has been a change in the vehicle's condition. The hirer will be liable for any damage to the vehicle during the period of hire.
- The minibus must be refuelled to the same level as when collected if using the 24 hour option.
- The hirer is responsible for keeping the vehicle clean and returning it clean. To aid this no drinks other than plain water are to be consumed in the vehicle and no cooked food is to be eaten inside the vehicle.
- If the vehicle is returned in an unclean state the hirer will be charged £50 to cover the cost of cleaning.
- Smoking is **not** permitted in the vehicle.
- Whilst passengers are in the vehicle all doors must be unlocked. When the vehicle is empty of passengers (and driver) all doors must be locked. If the vehicle is stolen because the driver has not complied with this requirement our insurers will not pay out and action will be taken to recover our loss from the hirer.
- All hirers of the vehicle must hold a section 19 minibus permit to exempt them from PSV/PCV requirements and must display it in the vehicle during use. Permits apply to the organisation hiring the vehicle, not to the vehicle itself, so you must have your own. If a hirer does not have a permit when they arrive to pick up the vehicle they will not be allowed to drive the vehicle. Hire costs will still be payable.

For more information see <https://www.gov.uk/government/publications/section-19-and-22-permits-not-for-profit-passenger-transport>

- **Costs**

We operate on a not-for-profit basis and the costs are shared among the users. This contribution helps cover maintenance, insurance, and other operational expenses.

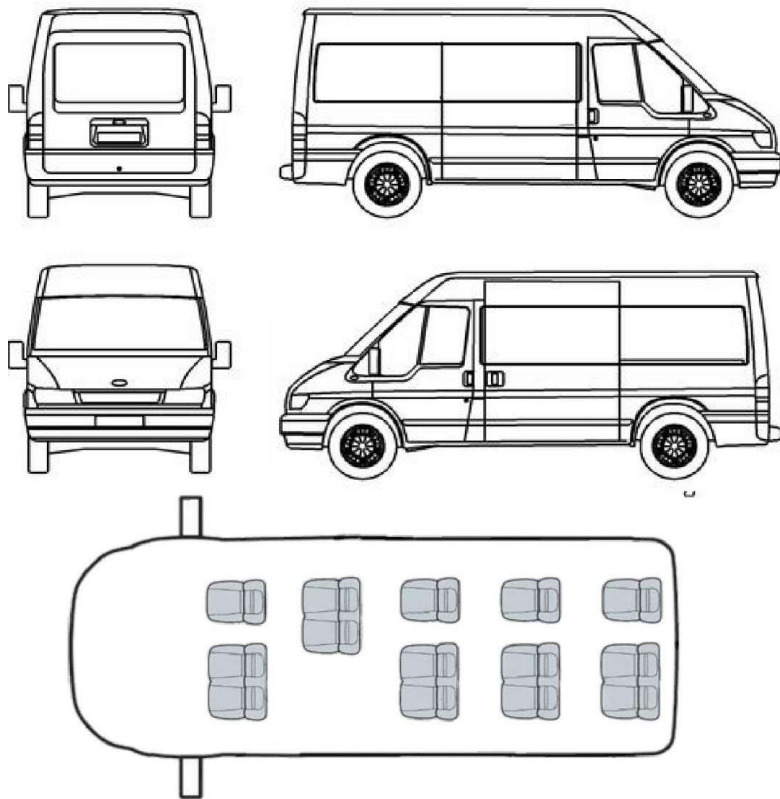
	Minibus	Trailer	Includes Fuel?	Insurance and Breakdown	Damage Excess
Per Mile	£0.75	-	Yes	Yes	£150
Per 24 hours	£50.00	£15.00	No	Yes	£150
Minimum Charge	£25.00	-	-	Yes	£150

- Any fines resulting from parking will be passed onto, and are the responsibility of, the hirer. 1<sup>st</sup> Consett Scout Group reserve the right to make payment and then recover the amount from the hirer. The hirer is responsible for any charges (toll/clean air charges etc) arising through the use of the vehicle
- Any prosecution of a driver arising from the use of Minibus will be the responsibility of the hirer and/or driver. This includes any charges against a driver arising from vehicle defects.
- The hirer is responsible for maintaining correct oil and water levels, and correct tyre pressures, during the period of the hire.
- The hirer may be liable for the cost of replacing a tyre if it is damaged beyond repair due to kerbing or being driven on whilst it is flat or punctured.
- Drivers should note that the minibus has a speed limiter fitted that will prevent the vehicle exceeding 62mph. This is very important to bear in mind, particularly when overtaking. The speed limiter is a legal requirement.
- Speed limits for minibuses are different for minibuses than for cars. All drivers must be familiar with these.
- It is recommended that all drivers have undergone specific minibus driver training, such as MiDAS.

Name of Organisation \_\_\_\_\_

Date(s) of booking \_\_\_\_\_ to \_\_\_\_\_

Start mileage \_\_\_\_\_ Return Mileage \_\_\_\_\_



**On pick up:**

Section 19 permit present: Yes / No

Licences seen: Yes / No

I agree to the terms and conditions.

Signed (Hirer) \_\_\_\_\_ Name \_\_\_\_\_

Role \_\_\_\_\_

**On return:**

Minibus returned in a clean and tidy condition **Yes / No**

Any damage incurred **Yes / No** – please write in Notes if any damage incurred.

Notes

Hirer:  
Signed \_\_\_\_\_

1<sup>st</sup> Consett Scout Group:  
Signed \_\_\_\_\_